

### **Job Description and Expected Profile**

- Support to the MENA program officer in charge of the Turkey program
- Monitor human rights violations according to EuroMed Rights' thematic working areas in the Euro-Mediterranean region
- Provide assistance in translations from Turkish to English
- Network with other INGOs based in Brussels
- Meet with institutional actors, when appropriate
- Keen interest in human rights and civil society issues in Turkey, the Middle East and North Africa
- Computer literacy and familiarity with key social media tools (e.g. Twitter and Facebook) and with Microsoft Office (e.g. Word, PowerPoint, Excel)
- Self-motivated, well-organised, able to work independently and meet tight deadlines
- Keen attention to details
- Good communication and interpersonal skills

### **Language Skills**

- Fluent knowledge of English

### **Proposed Time for the NGO Mobility Program**

- April-June 2020 ( 3months )
- September- November 2020 ( 3 months)

**The program will be implemented in Brussels, Belgium.**