

**Job Description and Expected Profile**

- Assist the project manager of the program “Artists at Risk”. (This program is about the ICORN (International Cities Of Refuge Network) conference that is going to happen in June 2020)
- PR work including to care of artists who need administrative support e.g. for a theater play, an artistic installation etc.
- Have Event management experience
- Have at least one year of work experience in organizing events

**Language Skills**

- Fluent knowledge of English

**Proposed Time for the NGO Mobility Program**

- April-June 2020 (3 months)

**The program will be implemented in Berlin, Germany.**